

RICHMOND MEDICAL CENTRE PPG
MINUTES OF CORE COMMITTEE MEETING VIA ZOOM
17th NOVEMBER 2021

Present

DS (Chair, ZOOM Host), DH (Secretary), GF, RH, MM,

In Attendance

RS

1. Welcome

DS welcomed and thanked members for their attendance.

2. Apologies

None

3. Minutes of 29/09/21

These were agreed.

Proposed: RH Seconded: MM

4. Matters Arising

Action: Survey put on hold as timing is not appropriate

Action: Awaiting Practice approval of AGM minutes to form online Newsletter.

5. Practice Updates

All online consultations will be through AccuRx from 8th December 2021. This platform to be used, provided there is funding, as it syncs with current platform used by Practice and is simpler to use. Telephone message will be changed to direct patients to access appointments through this platform or if unable to phone reception who will complete form over the telephone. No appointments bookable via telephone. Consultations to triage need for type of appointment and clinician needed.

AcuRX accessed through generic online consultation button.

Action: RS to forward poster informing patients of process and mock form to DS who will forward to Hykeham Gazette and The Grapevine for inclusion in January issues. Practice to cover cost if incurred.

Update of Covid and Flu vaccinations which depend on delivery of vaccines. Village site used for this but reduces rooms for clinicians who subsequently have to work from home. Under 50s, except those with chronic conditions, to book when notified by NHS with available provider.

SH left and RS now Practice Manager. HR Manager to be appointed.

RS left the meeting at this point.

6. Chair Updates

Recruitment to Core Committee discussed and 3 Expression of Interest from the VPPG, who fulfil Criteria, to be invited to join.

Action: DS to contact CH re membership and invite 3 VPPG members to attend next Committee Meeting.

7. Membership

Covered in item 6

8. Finance

£523.06 held by Practice in PPG Account. No expenditure to date.

9. County Wide Lincolnshire PPG/CCG Engagement Meeting

GF attended Zoom meeting and answered questions from her report. Meeting was useful and members encourage to attend future meetings with at least one member from the Core Committee attending. Main contact with other PPGs. This has replaced Patient Council and is county wide.

Action: GF to forward dates of future meetings to DH for circulation to members

10. AOB

None

11. Date of Next Meeting

Wednesday 12th January 2022 at **5.30pm** Via Zoom (DS to host)

Signed:

Date: