

**RICHMOND MEDICAL CENTRE PPG**  
**MINUTES OF CORE COMMITTEE MEETING VIA ZOOM**  
**12<sup>th</sup> JANUARY 2022**

**Present**

DS (Chair, ZOOM Host), DH (Secretary), GF, RH, MJ, MM,

**1. Welcome**

DS welcomed and thanked members for their attendance. MJ was welcomed and all the committee introduced themselves.

**2. Apologies**

JW, RS

**3. Minutes of 17/11/21**

These were agreed with date correction.

Proposed: MM    Seconded: GF

**4. Matters Arising**

**Action:** Draft AGM minutes to be forwarded to Practice for inclusion on website as no practice amendments received from practice.

**Action:** RS forwarded AccuRx information to DS which has been put on social media and circulated to Virtual PPG. It was past publication dates for inclusion in the Hykeham Gazette or The Grapevine.

**Action:** DS contacted CH who has had to resign and was thanked for her contributions during her time Committee member. 3 VPPG members have joined the Core Committee.

**Action:** GF forwarded next date of future meeting of Lincolnshire PPG/CCG Engagement Meeting to DH who has circulated to all members.

**5. Practice Updates**

Members expressed disappointment that there were no practice updates from our previous meeting.

**Action:** Members and the practice to look at attendance alternatives to ensure the PPG is kept fully informed.

**6. Chair Updates**

PPG were involved in the consultation re Agenda item 9.

Members congratulated the practice on the well organised and managed flu and Covid vaccination clinics.

AccuRx initially received negative feedback regarding inability of some patients to use online services. Telephone option is still available but will take the same time as completing online as the receptionist will ask the questions and complete online for patients. Telephoning is not a short cut to appointments. Feedback from social media re practice is now more positive. Members also fed back patients' views that the system is working well.

DS informed members of the proposed amalgamation of another two local practices similar to that of Richmond and Crossroads.

DS outlined the role of the Patient Council Meetings, Health Watch Lincolnshire, to represent the patients in Lincolnshire. GF is willing to take on the role.

**7. Membership**

DS explained the need for a coordinator for the VPPG.

**Action:** Members to consider taking on this role

### **8. Finance**

£523.06 held by Practice in PPG Account. No expenditure to date.

**Action:** Members to consider moving forwards with events either for information or fundraising and to have ideas for Agenda item for next meeting.

### **9. Richmond Medical Practice PPG Consultation Response**

RH commented on the government's poor timing and a narrow response window as this was circulated just before Christmas. Members were thanked for their comments which RH coordinated and submitted the response to the Government Consultation of GP surgeries.

### **10. AOB**

DS asked members to think about how we can support the practice/practice by inviting medical experts to give talks. These could be on both educational and health matters and would be open to all patients possibly delivered by Zoom.

**Action:** DS to ask VPPG members for interested topics and speakers.

### **11. Date of Next Meeting**

Wednesday 9<sup>th</sup> March 2022 at **5.30pm** Via Zoom (DS to host)

Signed:

Date: