

**RICHMOND MEDICAL CENTRE PPG**  
**MINUTES OF CORE COMMITTEE MEETING VIA ZOOM**  
**27<sup>th</sup> JULY 2022**

**Present**

DS (Chair, ZOOM Host), RH (Vice Chair), DH (Secretary), GF, MM,

**In Attendance**

NW, MH

**1. Welcome**

DS welcomed and thanked members for their attendance.

MH was welcomed as Reception Manager and supported NW.

MJ and GF have tendered their resignations as they now move onto other positions.

**Action:** DS to contact VPPG to invite members to join PPG Core Committee.

**2. Apologies**

JW

**3. Minutes of 04/05/22**

These were agreed as a true record of the meeting.

Proposed: MM Seconded: RH

**4. Matters Arising**

**Action:** NW reviewed situation with Remote Pharmacist.

**Action:** NW investigating this service is ongoing

**Action:** Social Media not included as an agenda item as platforms for circulation of information are in place.

**5. Practice Report**

Areas covered below, full report to follow

- Staffing Updates
- Responses to online questionnaire
- Extended surgery hours
- Practice Facebook for information only
- MH gave an update on AcuRX

**Action:** NW to forward full report to secretary for inclusion in minutes

**Action:** NW to feedback questionnaire results to patients via website and to forward to DS

**Action:** DS to circulate questionnaire results to PPG & VPPG

**Action:** NW to investigate the provision of a Webinar with the newly appointed Mental Health Nurse to the PCN

**6. Chair's Report**

Distributed digitally

Engagement Survey for Apex PCN.

Lincolnshire Recovery College - <https://www.lpft.nhs.uk/our-services/adults/recovery-college>

Great feedback on the courses they offer - online courses for mental health/wellbeing.

Attended the following:

Experts By Experience group -working in conjunction with the Recovery College being piloted for LPFT - service users who will be used in the Medical University for students to learn from discussion as well as involvement in Recruitment of Medical Personnel.

East Midlands Health Academic Science Network - People's Network group - The People's Network Launch Event on 7th July. - Predominantly Nottingham Based and the purpose is to be a "Peoples Senate" of those with lived experience.

Wheelchair Services Forum - Wheelchair services trying to look at different ways to get best results. Home assessments means they see fewer people, delays in getting equipment to them. Attending a clinic in Lincoln is best as they have workshop onsite.

### **7. Finance Report**

£523.06 held by Practice in PPG Account. No income or expenditure to date.

### **8. LCCGPPG Report**

- Amongst PPGs there was general confusion about the purpose of PPGs – suggested relaunch to follow ICS commencement
- Frustration and concern from several PPGs regarding the policy of surgeries turning off online patient consultation tools
- New legislation brought in from 1st April reducing services such as ear syringing, but there is PCN funding to get extra services in surgeries. NW explained that surgeries now need to buy in treatments, which Richmond has done, so there are bespoke clinics for ear syringing and other services.
- Details are to be confirmed about extended surgery hours access from October. NW said that Richmond will be providing evening and Saturday morning surgeries.
- Connect Health did a presentation about the Community Pain Management Service. It was noted that this service does not use medication and PPGs have been asked to feedback experience from patients who have used the service.
- In a CCG audit only 62% (51) of PPGs, including Richmond, were active.
- One of the PPGs said that the impact of the recent fire at Lincoln hospital showed why too much centralisation of services could be detrimental to service provision and hoped that it was taken into consideration for current plans for centralisation of services.
- There will be a future meeting about the integration of social care after the commencement of ICS (currently expected to be 1<sup>st</sup> July).
- The Nuclear Medicine Consultation has been extended until 6th June.

### **9. Patient Questionnaire**

In view of the recent online patient questionnaire regarding the practice it was agreed to postpone this for at least 6 months.

### **10.AGM**

In view of the attendance of only 1 patient last year it was agreed to move the planned date of 7<sup>th</sup> September 2022 to Wednesday 12<sup>th</sup> October 2022 at 6.30pm in the Village Site Waiting Area. It is thought that September is a popular month for holidays and by holding this in October rather than September it is hoped that more patients and their carers will be able to attend.

### **11. AOB**

DH thank members for their reports 7 days prior to the meeting enabling members to read ahead and ask any questions.

It was agreed that DS would work with NW to provide PPG input on the Practice Facebook.

**Action:** DH to circulate list of those who

### **12. Date of Next Meeting**

Wednesday 5<sup>th</sup> October 2022 at **5.30pm** Via Zoom (DS to host)

Signed:

Date: